

## JOB APPLICATION FORM

### Application Details

Position applied for \_\_\_\_\_ Date of application \_\_\_\_\_

Preferred work arrangements Full-Time/Part-time/Job share

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_ Email Address \_\_\_\_\_

Telephone \_\_\_\_\_ Mobile \_\_\_\_\_

National Insurance No \_\_\_\_\_

**If you do not have a National Insurance number, please attach a copy of documentary evidence of your eligibility to work in the UK.**

### General Information

Date available for work:

Do you hold a clean Full Driving Licence?

Have you any criminal convictions that are not spent under Rehabilitation of Offenders Act?

### Skills & Qualifications

Subject	Qualification	Grade

### Main interests & hobbies

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## Employment

Current or last job

Name of employer \_\_\_\_\_

Address \_\_\_\_\_

Job title \_\_\_\_\_

Salary \_\_\_\_\_

Brief description of duties \_\_\_\_\_

Reason for leaving \_\_\_\_\_

## Other previous jobs

Name & Address

Job Title

Dates from & to

Name & Address	Job Title	Dates from & to

## Referees

If you are not in employment please give previous employer, head of school or someone who knows you well

Name

Position

Contact address

Telephone

Name	Position	Contact address	Telephone

## Declaration

It is understood and agreed that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or termination from the employer's service if I have been employed.

I give the employer the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability the employer and its representatives for seeking such information and all other persons, corporations or organisations for furnishing such information.

The employer is an equal opportunities employer. The employer does not discriminate in employment and no question on this application is used for the purposes of limiting or excusing any applicant's consideration for employment on a basis prohibited by law.

Applicants Signature \_\_\_\_\_ Date \_\_\_\_\_